

Studio Arts Boulder – Community Membership Studio

MEMBERSHIP APPLICATION

The Studio Arts Boulder Community Membership Studio is for potters who can work independently but need a space to practice their artistry. It is not intended for professional or production potters who can fill an entire kiln with their own work. It is also not suitable for beginners.

There are a limited number of membership spaces available. Studio Arts Boulder has sole discretion over who becomes a member of the studio. Membership applications are reviewed on a rolling basis and working interviews are scheduled based on overall qualifications and space available, not on a first-come, first-served basis.

Full Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Instagram: _____ Website: _____

(if there are no photos of your work online, please submit at least three images of your work)

How many years of ceramics experience do you have?

Under 2 years 2 to 4 years 5 to 10 years 10+ years

Please describe your ceramics experience & skills (e.g. type of studio, ceramics processes, etc.):

Do you have access to another studio space? Y/N Where? _____

Which ceramics process do you generally use? Hand-building Wheel-throwing

Please describe your artwork (e.g. style, process, size, etc.):

Studio Arts Boulder – Community Membership Studio

If you would like to be considered for more than one type of membership, please rank your preference (1st and 2nd choice). You will only be considered for the types you rank.

_____ **Standard** - \$200/month

- 20 hours per week of studio access (open 24 hours a day)
- 1 cubby - 14"W x 14"H x 17"D (extra \$15/month fee for additional cubby, if available)
- 1 wire shelf - 36"W x 17"H x 18"D (extra \$50/month fee for additional shelf, if available)
- Free parking, either in lot or on the street
- Limited selection of studio glazes
- All clay, firing costs, and additional glazes are separate fees, paid using a studio punch card

_____ **Work Trade** – membership fee is waived (a limited number are accepted)

Same benefits and responsibilities as standard membership, but agree to work 4 hours per week *outside of your own studio time* to perform tasks such as:

- Load and unload kilns
- Sieve and prepare glazes (will be "paste-mixed" at the Lab, then add water on site)
- Accept deliveries, unload and store clay (must be able to lift 50lbs)
- Recycle clay
- Clean
- Answer questions, get clay for members, and track fees and charges
- Please list your availability: _____

Please describe how you hope to use the studio for (e.g. desires, goals, etc.):

In general, which days of the week do you plan to use the studio?

- Monday Tuesday Wednesday Thursday Friday Weekends

In general, which time of day do you plan to use the studio?

- Morning Afternoon Evening

Varies: _____

Studio Arts Boulder – Community Membership Studio

EXPECTATIONS

Studio Access

- The studio will be open 24 hours a day.
- Members must use online software to schedule their time in the studio, up to 20 hours per week.
- Each member will be assigned a keypad entry code, key fob, or physical key to access the studio. Members will be charged for key or fob replacement.
- Studio Arts Boulder reserves the right to block out dates and times to host special programs or workshops in the community membership studio. Members will get notice well in advance.
- Visitors and guests are not allowed to work or remain in the studio beyond a quick tour. Visits should be less than 15 minutes. Members assume all responsibility for their guests and visitors.

Cleaning

- Members are responsible for keeping the studio in a clean condition at all times. This includes:
 - Cleaning all tools and returning them to their appropriate storage areas;
 - Wiping down all wheels, wedging areas, and equipment you use so the next person using the equipment/tables can begin working immediately;
 - Mopping the floor under your work area when you are done;
 - Reporting any maintenance issues or supply needs to staff.
- No clay in the sinks: put clay slurry in labeled bucket to avoid clogs and trap overflows.

Payment

- All memberships and fees are paid thru recurring, automatic, monthly payments.
- Members may purchase studio punch cards at any time to use for clay, firing, and glaze fees.
- Memberships are billed on the first day of the month.
- Dues for the first and last month will be charged when membership begins. The first month may be pro-rated as appropriate.
- Members may request a statement of charges at any time.
- It is your responsibility to inform Studio Arts Boulder of any changes to your address, phone number, email, or billing information.
- Members must keep payment information up-to-date. If payment fails, members may be locked out of the studio until payment is successfully completed.
- Members are responsible for all processing fees and any bank charges that may occur due to insufficient funds or other problems in trying to process automatic payments.

Cancellation

- Members may cancel membership at any time. Since last-month dues are collected in advance, members will have access to the studio until the end of the next month after they cancel.
- Fees must continue to be paid as they are accrued.
- Prior to the last day of access, members must:
 - Return any keys or key fobs
 - Finish all work in progress

Studio Arts Boulder – Community Membership Studio

- Clean out all their cubbies and shelves
- Remove all personal items, tools, materials, and supplies from the studio
- Any items or materials left behind will become property of Studio Arts Boulder.
- Any member choosing to end or pause their membership will be added to the studio's waitlist if they choose to return.

Conduct

- Members are expected to know and follow all current rules.
- Studio Arts Boulder expects everyone to be respectful toward others, their artwork, and their privacy.
- Do not touch or move any clay projects that do not belong to you. If you need to move a piece, please ask a staff member.
- No one may use or work in the studio under the influence of alcohol or drugs.
- Membership is a privilege and Studio Arts Boulder reserves the right to terminate any membership at any time. Studio Arts Boulder is not responsible to refund or pro-rate any prepaid membership dues.
- Smoking is not allowed inside the studio, nor within 25 feet of the entrance.
- We love dogs, just NOT in the studio. Dogs and other animals are not allowed inside the building unless they are certified service animals. Documentation must be provided to Studio Arts Boulder prior to bringing a service animal into the studio.
- Bicycles are also not allowed inside the building. Please lock bikes on the racks outside.
- Please take phone calls outside or in the restroom area and use headphones if listening to music.
- Please make sure all doors latch behind you when leaving. If you are the last person to leave the studio, please turn off the lights.
- Work Trade members may lose their membership if they fail to perform assigned duties. If a Work Trade member expects to be absent, they must inform Studio Arts Boulder and coordinate with another Work Trade member to sub for them and cover the work.
- If reasonable accommodation is needed, please contact a staff member. Studio Arts Boulder is committed to full inclusion of all qualified individuals. As part of this commitment, Studio Arts Boulder will ensure that persons with disabilities are provided reasonable accommodations while using the community studio.

Submit this completed application to membership@studioartsboulder.org. Your application will be reviewed for the necessary qualifications to work independently and you may be invited for a working interview. You will be notified of your application status within one week of applying.